



# THE MUNICIPALITY OF CALVIN

## Regular Meeting of Council Minutes November 14, 2023 6:00 p.m.

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**Attendance:** Deputy Mayor Moreton, Councillor Grant, Latimer and Manson. CAO Donna Maitland, Deputy Clerk Teresa Scroope, Roads Superintendent Branden Mayhew, Fire Chief Mariel Labreche and Trish Araujo Administrative Assistant.

Deputy Mayor Moreton: Warm welcoming message to Trish Araujo as the new Administrative Assistant to the office of Calvin Township.

### 1) Call to Order

Resolution Number: 2023-286  
Moved By: Councillor Manson  
Seconded By: Councillor Grant

“The September 12, 2023 Regular Meeting of Council be called to order at 6:02 p.m. and noted that quorum has been achieved.”

Results: Carried

### 2) Suspend Procedural By-Law

Resolution Number: 2023-287  
Moved By: Councillor Grant  
Seconded By: Councillor Latimer

The procedural by-law be suspended for the duration of this meeting.

Results: Carried

### 3) Written Disclosure of Pecuniary Interest/Conflict of Interest- Nil

### 4) Approval of Agenda

Resolution: 2023-288  
Moved By: Councillor Manson  
Seconded by Councillor Grant

“The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated”

Results: Carried

### 5) Approval of Minutes

Resolution: 2023-289  
Moved By: Councillor Latimer  
Seconded By: Councillor

The Council for the Corporation of the Municipality of Calvin approves the Regular Open Meeting Minutes of September 26 2023 and Special Meeting Minutes of October 30 2023 to be hereby adopted and signed as circulated.

Results: Carried

### 6) Delegations: Nil

**7.1) Road Agreement: Latimer Lane-Tamara Silverthorne**

Resolution: 2023-290

Moved By: Councillor Latimer

Seconded by Councillor Grant

**Resolution: 2023-230 August 22 2023 Deferred RE: Latimer Lane, Tamara Silverthorne**

**Road Agreement Consideration**

**NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Municipality of Calvin is agreeance that this matter be deferred until such time as the rezoning to Limited Services Road process for this property is complete and a draft road maintenance agreement for Council's consideration be prepared by the Municipality's solicitor.

**DIRECTIONS FROM COUNCIL:** Send more information definitions to council regarding definitions on the above agreement, zoning by-law direction we are going.

**Results:** Carried

**7.2) PSA Agreement & OPP Annual Billing**

Resolution: 2023-291

Moved By: Councillor Manson

Seconded by Councillor Latimer

The Council for the Corporation of the Municipality of Calvin to revisit resolution 2023-249 Deferred on Sept 12 2023 Regular Council Meeting regarding the Police Services Agreement (PSA) are will follow suit of the other partners to enter into a 2-year Agreement.

In addition are in receipt of the Ontario Provincial Police 2024 Annual Billing Statement Estimated Costs for the period of January 01 2024 to December 31 2024 for the area Mattawa Group of Four which includes the Municipality of Calvin.

**Results:** Carried

**7.3) By-Law 2023-041 Appoint Fire Chief**

Resolution: 2023-292

Moved By: Councillor Manson

Seconded by Councillor Latimer

The Corporation of the Municipality of Calvin Township hereby formally appoints Mariel Labreche as the Fire Chief for the Calvin Fire Department effective the hiring date of Sept 13 2023 by By-Law 2023-041.

**Result** Carried

**7.4) By-Law 2023-042 Appoint Deputy Clerk Records Management Coordinator**

Resolution: 2023-293

Moved By: Councillor Manson

Seconded by Councillor Grant

The Corporation of the Municipality of Calvin Township hereby formally appoints Teresa Scroope as Deputy Clerk/Records Management Coordinator effective the hiring date of August 25 2023 by By-Law 2023-042.

Results: Carried

#### 8) Consent Agenda Items for Information Purposes

Resolution: 2023-294

Moved By: Councillor Manson

Seconded by Councillor Grant

“The Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as circulated, less any items requested for separate review and discussion.”

Results: Carried

#### 9.1) Support for Municipality of Wawa Resolution re: Chronic Pain

Resolution: 2023-295

Moved By: Councillor Manson

Seconded by Councillor Latimer

“The Council for the Corporation of the Municipality of Calvin is in receipt of the resolution from the Corporation of the Municipality of Wawa and supporting letter from the City of Quinte West addressed to the Honorable Doug Ford noting that the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain and: Whereas the College is targeting community pain clinics requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. This requirement will increase the time to it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day and: Whereas the Ontario Health Insurance Plan is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive and: Whereas these changes have been proposed without any consultation with pain management medical professionals or with their patients and; Whereas this cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms and; Whereas with the reduction in the number of nerve blocks being administered, many patients, looking for pain relief will to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs;

**NOW THEREFORE BE IT RESOLVED THAT:**

The Council for the Corporation of the Municipality of Calvin is requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much needed care for the people of Ontario.

**AND FURTHERMORE, THAT** a copy of the resolution be forwarded to all Municipalities of Ontario, Local MPPs, Premier Doug Ford, the Minister of Health, Associate Minister of Mental Health and Addictions and the Association of Municipalities of Ontario.

Results: Carried

#### 9.2) Mattawa Food Bank Christmas Meal Hamper Donation

Resolution: 2023-296

Moved By: Councillor Grant

Seconded by Councillor Manson

That the municipality promote citizens drop off, up to 4 p.m. Dec 8<sup>th</sup>, 2023, at the municipal office, during regular business hours, donations of non- perishable goods or at the Fire Dept Breakfast with Santa event on Dec 9<sup>th</sup> between \_8am\_\_\_ and \_Noon\_\_\_ which will in turn be donated to the Mattawa Food Bank Christmas Meal hampers.

**DIRECTIONS FROM COUNCIL:** Will review the success of the food donations and consider a financial donation to the Mattawa Area Food Bank on the Dec 12 2023 Meeting.

Result Carried

#### 9.3) Ministry of Finance Invitation to Participate in the 2024 Ontario Budget-Dean Grant

Resolution: 2023-297



Moved By: Councillor Manson  
Seconded by Councillor Latimer

The Council for the Corporation of the Municipality of Calvin Mayor Gould was formally invited to attend and participate in a discussion in advance of the 2024 Ontario Budget. Acting Deputy Mayor Dean Grant will report on this matter in his absence and move to accept Councillor Grants Report.

Result Carried

**10.1.1) By-Law 2023-043 to Repeal By-Law 2022-060 Appointing Treasurer Leanne Crozier**

Resolution: 2023-298  
Moved By: Councillor Manson  
Seconded by Councillor Grant Grant

WHEREAS Leanne Crozier has been terminated

**Now Therefore Be IT Resolved That:**

A By-Law to rescind and repeal the section of By-Law 2022-060 appointing Leanne Crozier as Treasurer to be read and passed and numbered as By-Law 2023-043.

**AND THAT:**

Said By-Law be signed by the Deputy Mayor and CAO/Clerk Treasurer and sealed with the Seal of Corporation.

Result Carried

**10.1.2) By-Law 2023-044 Hiring Policy and to Repeal By-Law 2022-007 HR Policy**

Resolution: 2023-299  
Moved By: Councillor Manson  
Seconded by Councillor Latimer

Whereas by virtue of Resolution 2022-024 By-Law 2022-007 Being a By-Law to Codify Human Resources Recruitment and Management Policies hereby be rescinded and repealed by By-Law 2023-044 Hiring Policy to be read, numbered, passed and enacted on this day November 14 2023.

**AND THAT:**

Said By-Law be signed by the Deputy Mayor and CAO, sealed with the Seal of the Corporation of the Municipality of Calvin Township.

Result Carried

**10.1.3) Proposed Amendments on By-Law "Draft" to By-Law 2023-Code of Conduct**

Resolution: 2023-300  
Moved By: Councillor  
Seconded by Councillor

Council for the Corporation of the Municipality of Calvin has received the Integrity Commissioners recommended changes to By-Law 2023-009 Code of Conduct and defers them to the Code of Conduct Committee to complete their review of the By-Law for Councils Consideration.

Result Carried

**10.1.4) By-Law 2023-045 Shared Building Services Agreement**

Resolution: 2023-301

Moved By: Councillor Manson

Seconded by Councillor Latimer

“The Council for the Corporation of the Municipality of Calvin hereby approve of the **By-Law 2023-045 Building Inspector Officer Agreement to Enforce the Building Code Act** as provided by and between The Corporation of the Township of Papineau-Cameron, The Corporation of the Municipality of Mattawan and The corporation of the Municipality of East Ferris which shall be in effect for **Four (Years)** from **October 24, 2023 to October 25, 2027** and direct staff to proceed.”

**Result Carried**

**10.1.5) CAO Report**

Resolution: 2023-302

Moved By: Councillor Manson

Seconded by Councillor Grant

Council for the Corporation of the Municipality of Calvin Township will receive this report from the CAO/Clerk Treasurer.

**Result Carried**

**10.1.6) Chief Building Official**

Resolution: 2023-303

Moved By: Councillor Manson

Seconded by Councillor Grant

Council for the Corporation of the Municipality of Calvin Township received a report from the Chief Building Official for the Month of October.

**DIRECTION FROM COUNCIL:** Wants a more detailed report to the figures and CBO Agreement.

**Result Carried**

**10.1.7) Public Works Report**

Resolution: 2023-304

Moved By: Councillor Latimer

Seconded by Councillor Manson

Council for the Corporation of the Municipality of Calvin Township will receive a report from Public Works Department and Interim Roads Superintendent.

**Result Carried**

**10.1.8) Fire Chief Report**

Resolution: 2023-305

Moved By: Councillor Manson  
Seconded by Councillor Latimer

Council for the Corporation of the Municipality of Calvin Township has received a report from the Fire Chief.

Results: Carried

10.1.9.) Committees of Council Information

- 10.1.9.1) Collective Bargaining Update UNIFOR-Verbal Report from C. Latimer
- 10.1.9.2) North Bay Mattawa Conservation Authority-Verbal Report C. Moreton
- 10.1.9.3) East Nipissing Planning Board-Verbal Report C. Grant
- 10.1.9.4) Police Services Board-Verbal Report C. Moreton
- 10.1.9.5) Physician Recruitment- M.Gould-Absent Medical Leave
- 10.1.9.6) Talon Lake Docks Committee- Verbal Report C. Latimer

Note: Requested Council Members to send me a copy of their reports for minutes purposes.

10.1.10) Round Table

CAO & Council collectively notes things are getting done, looking forward to the future. Staff meetings important and will be scheduled monthly.

Attendance for Nov 28 2023 regular scheduled meeting indicates Quorum will not be achieved: M.Gould is absent on sick leave. Deputy Mayor Moreton will be absent on sick leave. Councillor Latimer will be absent due to family medical reasons. Councillor Grant & Manson will be able to attend. Leaving only 2. Therefore, November 28 2023 meeting will be cancelled. Next regular council meeting will be Dec 12 2023 @ 6:00.

See Resolution: 2023-305 (a)

10.1.7) November 28, 2023 Regular Meeting Cancelled

Resolution: 2023-305 (a)  
Moved By: Councillor Manson  
Seconded by Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

Due to the lack of quorum the November 28 2023 regular council meeting is cancelled.

Result Carried

11) Closed Meeting-NIL

12) Confirmatory By-Law 2023-046

Resolution: 2023-306

Moved By: Councillor Manson

Seconded by Councillor Grant

By-Law 2023-046 BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

Result Carried

13) Confirmatory By-Law 2023-046

Resolution: 2023-307

Moved By: Councillor Manson

Seconded by Councillor Grant

“Council for the Corporation of the Municipality of Calvin now be adjourned @ -7:26-----pm.”

Result Carried



## Deputy Clerk

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**From:** Councillor Dean Grant  
**Sent:** Tuesday, November 28, 2023 12:43 PM  
**To:** Deputy Clerk  
**Subject:** Re: Committees of Council Reports for Nov 14th Meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

My report for 10.1.9.3 should be the following;

It is business as usual at the board. I have no new updates to report in regards to the East Nipissing Planning Board.

Thanks, Dean

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**From:** Deputy Clerk <DeputyClerk@calvintownship.ca>  
**Sent:** November 28, 2023 10:28 AM  
**To:** Mayor Richard Gould <mayor.gould@calvintownship.ca>; Councillor Dean Grant <Councillor.Grant@calvintownship.ca>; Councillor Robert Latimer <Councillor.Latimer@calvintownship.ca>; Councillor John Manson <Councillor.Manson@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>  
**Subject:** Committees of Council Reports for Nov 14th Meeting

Good Morning Mayor and Council

Can you please provide me with a **written copy** of your verbal reports r during the November 14, 2023 Meeting for Minutes purposes.  
Disregard if you were absent and or nothing to report.

- 10.1.9.1) Collective Bargaining Update UNIFOR-Verbal Report from C. Latimer
- 10.1.9.2) North Bay Mattawa Conservation Authority-Verbal Report C. Moreton
- 10.1.9.3) East Nipissing Planning Board-Verbal Report C. Grant
- 10.1.9.4) Police Services Board-Verbal Report C. Moreton
- 10.1.9.5) Physician Recruitment- Mayor Gould-Absent Medical Leave
- 10.1.9.6) Talon Lake Docks Committee- Verbal Report C. Latimer

In addition:

**In preparation for Dec 12<sup>th</sup> Meeting I will need your reports in advance to include in the Agenda Package to me by or B4 Dec 6<sup>th</sup>.**

If you will have nothing to report please let me know by that date as well.

Councillor Manson please include your report RE: Nipissing Housing Needs.



## Deputy Clerk

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**From:** Councillor Bill Moreton  
**Sent:** Tuesday, November 28, 2023 11:52 AM  
**To:** Deputy Clerk  
**Subject:** Re: Committees of Council Reports for Nov 14th Meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Nothing to report really. They (NBMACA) are working on the 2024 budget

Bill

Sent from my iPhone

On Nov 28, 2023, at 10:28 AM, Deputy Clerk <DeputyClerk@calvintownship.ca> wrote:

Good Morning Mayor and Council

Can you please provide me with a **written copy** of your verbal reports during the November 14, 2023 Meeting for Minutes purposes. Disregard if you were absent and or nothing to report.

10.1.9.1) Collective Bargaining Update UNIFOR-Verbal Report from C. Latimer

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10.1.9.6) Talon Lake Docks Committee- Verbal Report C. Latimer

In addition:

**In preparation for Dec 12<sup>th</sup> Meeting I will need your reports in advance to include in the Agenda Package to me by or B4 Dec 6<sup>th</sup>.** If you will have nothing to report please let me know by that date as well. Councillor Manson please include your report RE: Nipissing Housing Needs.

## Deputy Clerk

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**From:** Councillor Robert Latimer  
**Sent:** Thursday, November 30, 2023 12:37 PM  
**To:** Deputy Clerk  
**Subject:** Re: Committees of Council Reports for Nov 14th Meeting

### 10.1.9.1) -Verbal Report from C. Latimer

- Earlier this year our municipal employees voted in favour of organizing and becoming members of Unifor one of Canada's largest labour unions and its Local 103.
- On October 30<sup>th</sup>, the municipal bargaining committee comprised of Donna Maitland, Dean Grant, Robert Latimer, and contracted Labour Relations consultant Philip Koning met with the Local 103 bargaining team for our first meeting to begin negotiating a first collective agreement.
- The union presented their initial proposals and we adjourned for the day to review.
- The schedule was to review and return to the bargaining table the following morning but after discussing for the remainder of the 30<sup>th</sup> we realized that we would need more time.
- The two parties met early on the 31<sup>st</sup> and agreed to reconvene at the earliest possible to be determined date. The municipal team met for the remainder of the 31<sup>st</sup> to discuss the counter proposals.

### 10.1.9.6) - Verbal Report C. Latimer.

- No new developments since the September council meeting.

#### In addition:

**In preparation for Dec 12<sup>th</sup> Meeting I will need your reports in advance to include in the Agenda Package to me by or B4 Dec 6<sup>th</sup>.**

#### Collective Bargaining Update UNIFOR

The municipal bargaining team (minus Dean Grant due to illness) met on Friday November 24<sup>th</sup> to review our counter proposals before the next scheduled meeting with Unifor on December 21<sup>st</sup>.

## Talon Lake Docks Committee

Nothing to report

**From:** Deputy Clerk <DeputyClerk@calvintownship.ca>

**Date:** Tuesday, November 28, 2023 at 10:28 AM

**To:** Mayor Richard Gould <mayor.gould@calvintownship.ca>, Councillor Dean Grant <Councillor.Grant@calvintownship.ca>, Councillor Robert Latimer <Councillor.Latimer@calvintownship.ca>, Councillor John Manson <Councillor.Manson@calvintownship.ca>, Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>

**Subject:** Committees of Council Reports for Nov 14th Meeting

Good Morning Mayor and Council

Can you please provide me with a **written copy** of your verbal reports r during the November 14, 2023 Meeting for Minutes purposes.  
Disregard if you were absent and or nothing to report.

Councillor Manson please include your report RE: Nipissing Housing Needs.

Any questions please respond to my email.

Thank you

Teresa Scroope

Deputy Clerk Records Management Coordinator

Corporation of the Municipality of Calvin

1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0

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